

# Virginia Wireless E-911 Services Board

## Project Management Monthly Activity Report

Vendor: L. Robert Kimball  
 Region/Locality: Central Virginia  
 Period: August 2003 (7/27 - 8/30)

Activity Report					
Task	Locality	% Complete	Total Hours	Hours this period	Comments
<b>Active Tasks</b>					
<b>Installation Oversight</b>				0	
<b>Acceptance Testing</b>				0	
<b>System Implementation Monitoring &amp; Coordination</b>				0	
<b>Map, CAD, GeoFile Assessment &amp; Assistance</b>				21.25	
Final review and discussion of mapping RFP. Modify per discussion and submit final draft to PSAP for publication. Supply vendor list for RFP distribution. Provide requested modifications to appendix. Review formatting concerns with Purchasing Department and provide requested modifications. Attend Pre-proposal meeting and assist with RFP presentation and Q&A.	Henrico	13.75			
Mapping system procurement options and status change review	Powhatan	4			
Provide COS information for Mapping system software development	Hanover	3.5			
<b>Project Reporting &amp; Status Review</b>				12.5	
Reporting for mapping system development	Henrico	1.25			
Status reporting and billing review	C-VA	11.25			
<b>PSAP Strategic Planning</b>				0	
<b>CPE Assessment and Assistance</b>				0	
<b>Cost Recovery, True Up Assistance</b>				6.25	
FY2003 True-up status review and assistance	Powhatan	6.25			
<b>WSP/LEC Contact, Coordination, Assessment</b>				7.5	
Attend Sprint PCS deployment weekly conference calls.	C-VA	2			
Address routing concern with Alltel and Nextel	Henrico	5.5			
<b>Cutover Planning &amp; Assistance</b>				0	
<b>Training Assistance</b>				0.75	
Research and prepare training materials for wireless calls at PSAP.	C-VA	0.75			
				<b>48.25</b>	

Completed Tasks					
			0	0	
